**Peacehaven & Telscombe Neighbourhood Plan**

**Steering Group Minutes**

**Wednesday 28th March 2018**

**Peacehaven Town Council Offices.**

**Attendance:**

Chair: Cathy Callagher (Saltdean Residents Association)

Vice Chair: Viv Carrick (Peacehaven Focus Group)

Secretary: Nancy Astley (Saltdean Residents Association)

Dave Seabrook (Peacehaven Task Force)

Liz Lee (Resident E. Saltdean)

Sue Griffiths (Chair Community Orchard)

Christine Bowman (Secretary Telscombe Residents Association)

Pat Bowman (Chair Telscombe Residents Assocaition)

Neil Watts (Telscombe Community Church & Peacehaven Scouts)

Cllr. Joanna Wilkins (Telscombe town Council)

Cllr. Robbie Robertson (Peacehaven Town Council & Lewes District Council)

Cllr. Christine Robinson (Telscombe Town Council)

David Williams (Vice Chair Peacehaven & District Residents Association)

Alan Sargent (Chair Peacehaven & District Residents Assocaition)

Peter Seed (Ramblers Association)

Cllr. Ann Harrison (Peacehaven Town Council)

Laurence O’ Connor (Peacehaven Focus Group)

Cllr. Lynda Duhigg (Peaceahven Town Council)

1. **Intro’s**

The Chair welcomed Cllr. Christine Robinson, Cllr. Lynda Duhigg and Dave Seabrook to their first meeting.

1. **Apologies**

Apologies were received from Cllr. Dave Neave (Peacehaven Town Council) Thea Petts (Lewes DC) Julia Winkler (Chair of Peacehaven Pioneers).

1. **Minutes of Previous Meeting 21st Feb 2018**

The minutes were accepted by the group as an accurate recording of the meeting. It was suggested by Pat Bowman that in future the agenda contain matters arising, and the minutes have action notations clearly setting out who is doing what.

1. **Chair Updates**,

1000 leaflets had been printed and the leaflet had gone in the Peacehaven Directory and the The Deans magazine. The Chair aske all members of the steering group to take some of the leaflets and share with their members. The Chair also suggested that James could deliver 500 leaflets around the towns but would need some remuneration. It was agreed by the committee that James would be given £40 to deliver leaflets.

***Action : Cathy to arrange with Chair and Claire Lacey for payment of delivery, and James to deliver prior to events.***

The boards had been completed, emailed to all steering group members and were displayed at the back of the room. The following comments were received:

1. Concern over the built up area boundary line being shown, as this was being confused with the parish boundary and clearly didn’t include parts of the town.
2. Telscombe Village and Peacehaven Heights were not being shown on the maps and needed to be.
3. The colour depicting the suggested housing area was similar to the colour showing the protected designation of the Tye and therefore some confusion was being caused as it looked like the Tye would be used for housing.

***Action: Nancy to email comments to Jon Dowty by the following morning for changes to be made to boards.***

Some discussion on whether Telscombe Village needed a separate consultation event. Village Club may be used.

***Action: Cllr. J. Wilkins to see whether the village want separate consultation.***

 Cathy confirmed that the launch session would not go ahead on the 3rd April as not ready, but instead a press release would be undertaken to go out on the 3rd. Do a separate session for Councillors at later date.

***Action: Claire and Cathy to devise press release.***

Discussion on whether Dell should have been included in Future 3. Nancy explained that the community needed to look at this area and whether they wanted it developed in years to come, wasn’t for the group to dictate that at this stage.

1. **Budget Update**

The Chair confirmed that there was £4788 left of the Locality/Government grant, which had to be used by the end of the financial year. The consultants had submitted there invoice but as this included VAT which Telscombe Town Council could claim back it left a balance of approximately £730. It was therefore proposed that Claire Lacey would submit an invoice for £730 which would cover the cost of the print, leaflets, banner and refreshments for the consultation events. The group approved the recommendation.

Alan Sargant also confirmed that in the March Peacehaven Full Council it had been confirmed that Peacehaven Town Council had set aside £5000 for the neighbourhood plan in its budget for 2018/2019.

1. **Update from Environment Sub Group.**

Sue Griffiths updated the group of the sub group meeting which had been held on 23rd March 2018. Sue had been voted in as Chair. The sub group had looked at Environment, Heritage and Design looking at questions around sustainable development, different greening of the area, connectivity, and development of heritage trail. It was felt that examples of questions would aid understanding and increase resident participation.

 **Feedback survey discussed:**

 ***Action: Nancy to circulate draft feedback survey questionnaire for comments over Easter.***

*The group then undertook exercise on where they saw the towns in 2040 and what was needed to aid that progression.*

*Summary of findings: The towns were going to grow in size and population. Expected that the 65+ population would expand and there would also be more young families moving to the area from Brighton. To cope with that growth the towns needed to become more self-sufficient, providing facilities within the town rather than travelling to neighbouring town to use their facilities.*

*This would mean building a centre or hub and the only place that could logically be located was Peacehaven as E. Saltdean and Telscombe didn’t have the room. This therefore meant that better connections to Peacehaven would be needed whether by rail, walking routes, cycle paths, and internal road system to link E. Saltdean, Telscombe Village with Peacehaven hub.*

*Social infrastructure would need to be improved to cater for demand, this would either be through new services developing through improvements in modern technology or through existing facilities expanding particularly in the short term to cater for demand. In particular, doctors, and schools. Could be new initiatives such as developing a college which specialised in dementia, nursing care courses so that skilled workforce was available for the local community.*

*Important to include rural industries in the future of the towns as farming and farm diversification would help meet future needs both in providing goods and services but also employment and leisure activities. Already established within the area.*

*Need to accept consequences of coastal erosion and loss of A259 and work on saving what can be saved and moving forward and taking into account future climate change and how it may affect the area.*

*Need to involve young people more, this essentially will be their life span and very important for them to have a say.*

**Action: Cllr. Duhigg to speak with the Young Mayor about taking the consultation to PCS school.**

**NEXT MEETING: WED 2ND MAY 2018 7PM COMMUNITY HOUSE**