

## PEACEHAVEN AND TELSCOMBE NP STEERING GROUP MEETING

Thursday 9 April 2020 held via Zoom at 7.00pm

### In Attendance:

Cllr C Gallagher (CG)	Chairman
Cllr L O'Connor (LOC)	Vice Chair
Cllr D Paul (DP)	PTC Councillor Rep
Cllr I Sharkey (IS)	PTC Councillor Rep
T Allen (TA)	Town Clerk PTC
T Davis (TD)	LDC Neighbourhood Plan Officer
J Boot (JB)	Consultant
G Mallia (GM)	Consultant Media Design
R Brown (RB)	Communications
N Watts (NW)	Steering Group
C & P Bowman	Steering Group
S Newman (SN) (part)	Town Clerk TTC
Cllr D Judd (DJ) (part)	TTC Councillor Rep

## MINUTES

### 1. Welcome and Introductions

CG welcomed everyone to the meeting. Apologies received from Cllr C Robinson.

### 2. Chair Update

- a) Co-op: CG spoke to A Thompson (Planning Manager) and site sale negotiations continue but Co-op are still owners. The government Inspector examining the NDP, will require any Master Map to be deliverable and achievable - and the largest land owner to be involved. JB to pursue with AECOM and COOP **ACTION JB**
- b) Local green spaces: CG and DP confirmed continued working in report mainly on Peacehaven as Telscombe Cliffs does not have as many sites and documentation the collation is clearer.
- c) Volunteers: Dr Maureen Berg (University of Brighton and resident of Telscombe Cliffs) has come forward and is willing to write up a report for the NDP on greenspaces including the SSSI biosphere and South Downs National Park (she will consult Newhaven/Lewes NP for the format). Also George White has volunteered (only moved to Peacehaven recently) - he is a media specialist and wants to help get the message out. GM asked whether he writes copy – CG to check with him after Easter. **ACTION CG**
- d) CG appealed via Peacehaven Directory, Deans Mag, ZoneZine, E-news. **ACTION CG**  
PTC is compiling an annual report which will help spread the word.

### 3. Communications

- a) Social media sites already active and interaction needs to be maintained.
- b) JB and GM discussing on-line presence (both Town Councils' websites should refer to the NP). However, websites are passive: a resource to document the NP as it progresses, publishing surveys and other formal consultation, posting reports/updates and a calendar of events but will demonstrate to the examiner that residents are kept up to date. TD felt a good website to direct people to was vital for information to be kept in perpetuity although some documentation would also be available from LDC
- c) Suggested using Mailchimp to broadcast news and Eventbrite to organise events as they are free to use.

19.16 Cllr D Judd joined the meeting.

- d) Discussion took place over PTC and TTC working together - JB suggested a shared page that each Council's website linked to (or a standalone website that has a link to PTC and TTC website).. Reservations over documentation being published were noted. TD felt the AECOM report is part of the evidence base of the plan: it needs to be visible but not necessarily until the formal consultation stage. TA said Town Clerk at Lewes TC and would speak to him for more information and Guidance re website **ACTION TA**
- e) Necessity for fresh input was raised - GM suggested a blog for residents to consult (PTC does not have one at present) as they want snippets of easily-digestible information such as put out on ZoneZine. Someone should be responsible for new material; plus a content plan alongside. **ACTION TA/GM**
- f) Funding – TA felt most of the work could be done within existing resources, as required specialist knowledge would require funding, with others editing and contributing as appropriate. CG believed some funding was available. **ACTION TA .SN**

#### 4. Land use and update re 255 new homes requirement

LOC has been investigating land ownership via LDC but delay in responding due to other priorities. TD has a ESCC map showing land owned by B&HCC, ESCC, LDC, PTC, TTC, SE Ambulance Service and NHS Property Services Ltd. She believes it is current and asked that it not be shared with the public but can be used by the Steering Group. There are lists of county land assets on the Town Council websites and she has also been working through the Parishes and other land ownership. She will produce the information in a report next week.  
**ACTION TD**

19.29 S Newman joined the meeting.

Valley Road development – CG spoke about the Land put forward by St Modwens at Valley Road which has now been withdrawn (TD to check) Private developers have submitted another plan, CG visited site and spoke to one of the developers . TD confirmed LDC has a web portal to submit developments which is currently having technical issues but she was aware of the landowners who have submitted proposals with a very rough sketch for 100 homes. Also Hoyle Road mixed use – LDC have received a submission but not sure what they are promoting it for. TD confirmed submissions close on 31 March each year but may be extended due to current circumstances.

#### 5. Update re AECOM, Meridian Centre.

- i. **Public feedback/exercise re Meridian Centre**
  - a) GM had circulated results – proposed to have further workshops on specific topics and bite-size polling of the community.
  - b) JB said Faustina (AIRES) is happy to give an estimate for “Housing Needs Survey” and will hand over to SN and TA rather than asking for support from AECOM.
  - c) Housing Needs Survey: TD would ask a colleague who did a survey for another town's NP and would approach her to see if it would be beneficial (but there will be a cost) – it was agreed it would be good to have an updated plan. To be investigated further and report back to the next meeting. **ACTION TD**
  - d) Master planning (Meridian Centre): the all-day workshop scheduled for 23 April could proceed virtually: AECOM offered to host it using Microsoft Teams (similar to Zoom). Following discussion a truncated format was agreed for the steering group only, followed by a full day workshop when restrictions are relaxed (hopefully) to include stakeholders and other parties. Presentation material could be circulated in advance to save time, sending comments back prior to the meeting with video sharing.

DP suggested part of the recorded meeting on Zoom required for public participation could be shared via the website, however restrictions would be required on what was said.

- JB to liaise with AECOM re the initial event on 23 April 2pm – 4pm, circulating material in advance. Second event a month later to include principle stakeholders, ESCC, Library, Medical Centre, Youth Centre etc. **ACTION JB**
- JB to speak to A Thompson (Co-op) and invite them to the second workshop. Assistance from the Council was requested to issue invitations and generally setting up and delivery for the second event. **ACTION JB**

ii. **University of Brighton feedback**

JB reported students are no longer on site and will be doing much of the work virtually (requiring more time) therefore, their input would probably be suited to the stakeholder event in May. Perhaps request findings in advance of that event before the formal presentation scheduled for 4 June. **ACTION JB**

The work undertaken by UoB relates to retail, the A259 corridor and the impact of Corona virus on small businesses and other matters. A survey on small business was carried out previously and the current crisis may provide opportunities to encourage new business start-ups and units for business.

*19.55 C & Bowman left the meeting*

**6. Next steps**

- Date of next meeting: 14 May 7.30PM ZOOM (this may change depending on other events).

**7. Any Other Business**

- a) GM proposed a survey asking what local businesses want – this could be done on-line. GM and JB to discuss. **ACTION GM/JB**
- b) TA felt that Town and District Councillors should be involved in workshop events: perhaps for the event in April, also the one in May for landowners, developers and ESCC.
- c) CG warned there would be much feedback on the Meridian Centre exercise and Councillors should expect some criticism. JB suggested communications should be carefully worded in order to manage expectations, explaining everything must be costed and developed before going into the Plan – keep dialogue open to ensure residents were informed, to stop rumours and jumping to conclusions. **ACTION JB/GM/ CG**
- d) It was noted the website already has community links.

Meeting closed at: 20.05