**Peacehaven & Telscombe Neighbourhood Plan**

**Steering Group Minutes**

**Wednesday 21st Feb 2018**

**Peacehaven Town Council Offices.**

**Attendance:**

Chair: Cathy Callagher (Saltdean Residents Association)

Vice Chair: Viv Carrick (Peacehaven Focus Group)

Secretary: Nancy Astley (Saltdean Residents Association)

Claire Lacey (Peacehaven Town Manager)

Liz Lee (Resident E. Saltdean)

Sue Griffiths (Chair Community Orchard)

Christine Bowman (Secretary Telscombe Residents Association)

Pat Bowman (Chair Telscombe Residents Assocaition)

Neil Watts (Telscombe Community Church & Peacehaven Scouts)

Cllr. Dave Neave (Peacehaven Town Council & Lewes District Council)

Cllr. Robbie Robertson (Peacehaven Town Council & Lewes District Council)

Dawn Paul (Resident & Chair of Angels Walk)

David Williams (Vice Chair Peacehaven & District Residents Association)

Alan Sargent (Chair Peacehaven & District Residents Assocaition)

Peter Seed (Ramblers Association)

Cllr. Ann Harrison (Peacehaven Town Council)

Laurence O’ Connor (Peacehaven Focus Group)

Thea Petts (Lewes District Council Officer)

1. **Apologies**

Apologies were received from Cllr. Joanna Wilkins (Telscombe Town Council) and Julia Winkler (Chair of Peacehaven Pioneers).

1. **Minutes of Previous Meeting 18 Jan 2018**

The minutes were accepted by the group as an accurate recording of the meeting.

1. **Chair Updates**,

Meetings had been undertaken by Viv, Cathy and Claire and these would be addressed under the appropriate agenda items.

1. **Group Secretary Vacancy**

It was proposed by Cathy Callagher that Nancy Astley resume the role of secretary. The proposal was seconded by Laurence O’ Connor and unanimously agreed.

1. **Terms of reference/ Qualification for membership of Steering Group.**

Given that all meeting were open to all Councillors and residents to attend, it was felt that there should be some qualification to who could sit on the steering group and have voting rights so that the size of the steering group could be limited and be manageable.

It was proposed by Cathy Callagher that the Steering Group consist of the appointed Chair/Vice Chair and Secretary, the Chairs and Vice Chairs/Secretary’s of Residents Associations and Focus group and Chairs of Community groups within Saltdean, Peacehaven and Telscombe. The steering Group would therefore consists of :

Cathy Gallagher, Viv Carrick, Nancy Astley, Pat Bowman, Christine Bowman, Neil Watts, Peter Seed, Sue Griffiths, Julia Winkler, Laurence O’ Connor, David Williams, Alan Sargent The Mayor of Peacehaven and Mayor of Telscombe. New steering group members could be proposed but would need to represent communities within the Neighbourhood Plan Area.

The proposal was seconded by Christine Bowman and unanimously agreed by the group.

It was emphasized that all meetings would remain open and would not be restricted to just steering group members.

* 1. Thea Petts confirmed that should Lower Hoddern Farm be approved that the emerging Neighbourhood Plan would need to accommodate the minimum of 255 additional new homes.

 Thea also confirmed that windfall sites were definitely not included in these numbers nor would they be. So recommended a call for sites be forthcoming as part of the “Conversations” so that we could assess whether this amount could be accommodated in the towns.

 Thea also confirmed that the Meridian site would not be acceptable for housing as it was a protected district retail area, but a mixed scheme may be acceptable if the retail element was protected.

 Likelihood that Sustainability and Environmental Appraisal required. Nancy to write at end of March for scoping option to be undertaken by Lewes DC.

5.2 Viv Carrick gave a brief update on the progression of the A259 meetings with Lewes District Council as a result of the “Big petition”. Next meeting was scheduled for 23rd March, but there was resistance to anyone from the residents attending. Cllr. Robertson confirmed that on Monday evening at Lewes D.C £50 000 had been approved for an Economic Impact Study on the A259.

1. **Finance Update**

First public consultations “Conversations” would be undertaken at start of April. O’neillhomer consultants had agreed to provide some A1 boards that would contain basic information about the work undertaken so far and would set out three differing visions to engage the community level of interest and enthusiasm for change. The cost of providing A1 boards was £1800 for 3 boards or £1800 for 5 large prints which the group could have mounted to boards. The group decided that it really need at least five boards and a large map setting out boundary areas and designations. Most of all boards needed to be kept simple and more graphic less text if that was possible. Claire to go and discuss with O’neillhomer what is possible for money.

* 1. **Budget**

There should be £5 500 left from locality grant (needs to be spent by end of March) and £350 left from the House Project funding.

There is also £5000 in earmarked reserves at Peacehaven Town Council.

Claire to write report for Peacehaven Council designating £3650 to be brought forward to pay consultants up front prior to end of March 2018.

A further £1800 to cover cost of boards and a further £350 for printing leaflets and sundries needed for the “conversations” being undertaken in April.

Claire to ask O’neillhomer for invoice.

1. **Communications.**

David Williams to design leaflet for “conversations” draft to Claire and Cathy.

The group discussed whether boards should be A0 size as opposed to A1 size, this will be determined by costs.

Sue Griffiths reported that Nicola at the café in the Big Park has offered her café for a consultation event.

Nancy to take a look at website.

1. **Dates for Public Consultation**

Launch – April 3rd Peacehaven Town Council (time to be confirmed).

Saltdean – April 7th 8th 11am -3pm

Peacehaven – April 11th - 9am -3pm

 April 12th – 5pm -8pm

 April 13th - 9am – Midday

 April 14th - All day

 April 17th – 6pm – 9pm

Telscombe - April 16th – 1pm -3pm

 April 17th – 2pm -4pm

 April 18th - 6pm – 9pm

 April 23rd. – 9am -3pm

1. **Questionnaire**

The questionnaire was a bit too lengthy and could be simplified. Claire to look at simplifying content.

1. **Break Out for Pro’s and Cons of Futures**

The group broke into smaller groups to discuss the pros and cons of each of the futures being described on the boards.

Future 1:

|  |  |
| --- | --- |
| Pro’s | Con’s |
| 1. Least disruption to the community and quickest plan to provide.
 | 1) Little future vision and no improvement to infrastructure.  |
| 1. Cliffs and green spaces could be protected, and access to National parks and Coastal walks could be improved.
 | 2) Limit opportunity for planned growth. |
| 1. Protection of primary education and promotion of forest and beach schools.
 | 3) Increase in population could weaken already fragile social infrastructure e.g doctors |

Future 2:

|  |  |
| --- | --- |
| Pro’s | Con’s |
| 1. Encourages some growth opportunities and increases employment.
 | 1) Involves additional development, increasing density of the area. |
| 1. Provides some structure to growth and therefore can provide coherence for developers and prevent urban sprawl.
 | 2) Area may become more commercialised, with increased rents to businesses. |
| 1. Shape green environment and increase opportunity for coastal protection and work with biosphere.
 | 3) May provide a short term additional strain on existing infrastructure. |

 Future 3:

|  |  |
| --- | --- |
| Pro’s | Con’s |
| 1. Encourage development of new/different centre. Hub for area. Catylst for more retail, employment & housing.
 | 1) Less retail in East Peacehaven and along A259. |
| 1. Opportunity to become more sustainable, inspire green industry development linked to tourism, coastal walks, National park etc.
 | 2) Increase in population could lead to traffic disruption and travel difficulties during construction phrase. |
| 1. Better opportunities to improve well-being and health, social inclusion and disability, dementia friendly environments.
 | 3) More centralised service provision, less personalised and local area services.  |

1. **Date of Next Meeting**

**Wednesday 28th March 2018 at 7pm**

**Peacehaven Town Council.**